

Advt. No.: Rectt./HPUs/GATE-2022

Date: 20-12-2022

Closing Date: 23-01-2023

Recruitment of Assistant Engineers (Electrical, Mechanical & Civil) in Haryana Power Utilities viz. HVPNL, HPGCL, UHBVNL & DHBVNL based on result of GATE-2022 (Graduate Aptitude Test in Engineering- 2022) & Socio-Economic Criteria and Experience

1. Haryana Power Utilities (HPUs) i.e. Haryana Vidyut Prasaran Nigam Limited (HVPNL), Haryana Power Generation Corporation Limited (HPGCL), Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL) & Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL) are carrying out the work of Transmission and Distribution of electricity in the State of Haryana. Haryana Power Utilities (HPUs) have decided to undertake recruitment of Assistant Engineer/ Electrical cadre and Assistant Engineer/Civil cadre against the available vacant posts meant for direct recruitment based on GATE-2022 result & Socio-Economic Criteria and Experience.

2. Haryana Power Utilities (HPUs) viz. Haryana Vidyut Prasaran Nigam Limited (HVPNL), Haryana Power Generation Corporation Limited (HPGCL), Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL) & Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL) invite applications for the post of Assistant Engineer/ Electrical Cadre, Assistant Engineer/ Mechanical under Electrical Cadre and Assistant Engineer/ Civil cadre from the eligible candidates, **who have qualified/ cleared the GATE-2022 exam as the case may be and fulfills the qualification criteria of the HPUs as given in para-3 below.**

3. The essential qualification of various disciplines with respective code of GATE- 2022 paper as the case may be, for the post of Assistant Engineer/ Electrical Cadre and Assistant Engineer/ Civil Cadre is given here as under:-

Post Code	Name of Post	No. of Posts	Essential Qualification	Code of GATE- 2022 paper	Pay Scale
Assistant Engineer (Electrical Cadre)					
1	Electrical discipline	88	a) Full-Time Bachelor of Engineering Degree or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in any one of the following disciplines: i) Electrical/ Electrical & Electronics Engineering. OR Full-time Master of Engineering Degree or equivalent Degree from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in the Electrical/ Electrical & Electronics Engineering disciplines, in case of candidate having full time Bachelor of Engineering Degree or equivalent Degree in Electrical/ Electrical & Electronics Engineering with marks less than 60% for General/Other candidates & less than 55% for SC category candidates of Haryana domicile. b) Must have passed Hindi/ Sanskrit upto matric standard or in Higher Education.	Electrical Engineering (EE)	Rs.53100-167800 in pay matrix level-9

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Post Code	Name of Post	No. of Posts	Essential Qualification	Code of GATE- 2022 paper	Pay Scale
2	Mechanical discipline	41	<p>a) Full-Time Bachelor of Engineering Degree or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in any one of the following disciplines:</p> <p>i) Mechanical Engineering.</p> <p>OR</p> <p>Full-time Master of Engineering Degree or equivalent Degree from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in the Mechanical Engineering disciplines, in case of candidate having full time Bachelor of Engineering Degree or equivalent Degree in Mechanical Engineering with marks less than 60% for General/Other candidates & less than 55% for SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi/ Sanskrit upto matric standard or in Higher Education.</p>	Mechanical Engineering (ME)	Rs.53100-167800 in pay matrix level-9
Assistant Engineer (Civil Cadre)					
3	Civil discipline	14	<p>a) Full-Time Bachelor Degree in Civil Engineering or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>OR</p> <p>Full-time Master Degree in Civil Engineering or equivalent Degree from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in case of candidate having full time Bachelor Degree or equivalent Degree in Civil Engineering with marks less than 60% for General/Other candidates & less than 55% for SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi/ Sanskrit upto matric standard or in Higher Education.</p>	Civil Engineering (CE)	Rs.53100-167800 in pay matrix level-9

Note:

- HPUs reserves its right to increase/ decrease the total number of posts against various categories.
- *In case of equivalent qualification, equivalency of qualification shall be checked by HPUs at the time of verification/ checking of documents. The decision of HPUs shall be final in this regard.
- The Assistant Engineers selected in HPUs would be posted all over Haryana and any other place in India where the offices / installation of HPUs exists as the case may or the State Govt. may so desire in public interest.

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4. The utility wise, discipline wise and category wise break-up of the posts of Assistant Engineer/ Electrical cadre and Assistant Engineer/ Civil cadre proposed to be filled-up against this advertisement is given as under:-

Sr. No.	Name of Post	Name of Utility	Gen	SC	BC		Economically Weaker Section (EWS)	Ex-serviceman (ESM)				Total No. of Posts	Posts reserved for Persons with Disability (PwD) already included in total posts at Column No. 13.
					A	B		Gen	SC	BC-A	BC-B		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
I.	Assistant Engineer (Electrical) under Electrical Cadre	HVPNL	11	3	2	2	2	1	1	0	0	22	2 (1-OL & 1-PD)
		HPGCL	31	11	6	4	5	2	1	1	0	61	4 (2-OL & 2-PD)
		UHBVNL	1	0	0	0	0	0	0	0	0	1	1 [PD(HH)]
		DHBVNL	4	0	0	0	0	0	0	0	0	4	-
Sub- Total (Electrical)			47	14	8	6	7	3	2	1	0	88	7 (3-OL & 4-PD)
II.	Assistant Engineer (Mechanical) under Electrical Cadre	HPGCL	21	8	4	2	4	2	0	0	0	41	2 (1-OL & 1-PD)
III.	Assistant Engineer (Civil) under Civil Cadre	HVPNL	2	1	1	0	0	1	0	0	0	5	-
		HPGCL	3	2	1	0	1	1	0	0	0	8	1 (OL)
		DHBVNL	1	0	0	0	0	0	0	0	0	1	-
Sub- Total (Civil)			6	3	2	0	1	2	0	0	0	14	1 (OL)

The break-up of the Persons with Disabilities (PwD) reservation is meant for the following sub-categories only:-

Post	Sub-category
Assistant Engineer/ Electrical under Electrical cadre	One Leg (under Orthopedically Handicapped Category), Partially Deaf (under Hearing Handicapped Category)
Assistant Engineer/ Mechanical under Electrical cadre	Partially Deaf (under Hearing Handicapped Category)
Assistant Engineer/ Civil under Civil Cadre	One Leg (under Orthopedically Handicapped Category)

Abbreviations: Gen- General Category, SC- Schedule Castes, BC- Backward Classes, OL- One Leg, OH- Orthopedically Handicapped, PD- Partially Deaf, HH- Hearing Handicapped.

5. Reservations / Relaxations / Concessions:

- Reservation / Relaxation / Concession, wherever applicable, are applicable to Haryana domicile candidates only, subject to reservation policy.
- The benefit of reservation will be given to those SC/ BC/ PwD/ ESM & EWS candidates who are domicile of Haryana State only.
- The criteria for exclusion of persons within the Backward Classes as Creamy Layer, regarding reservation in services shall be governed as per State Government notification issued from time to time.
- The women candidates seeking reservation under SC/BC-A/BC-B category are required to submit the Caste Certificate issued by the Competent Authority from Parental Side (Father's side) only. It should be noted that Certificate from in-laws (Husband's Side) will not be entertained.
- Candidates belonging to reserved categories of states, other than Haryana, shall be considered as General category candidate and treated against Un-reserved vacancies.
- The reservation of posts for different categories is governed by the instructions of State Government of Haryana as issued from time to time.
- Reservation / Relaxation / Concession wherever applicable, is subject to uploading of attested copy of certificates in the format prescribed by Government of Haryana and issued by the Competent Authority, during the submission of online application form. The original certificates shall be checked at the time of verification/ checking of documents.

6. Persons with Disabilities:

- i. Only such Persons with Disabilities (PwD) of Haryana Domicile would be eligible for reservation in service/posts who suffer from not less than 40% (40 percent) of relevant disability.
- ii. PwD candidates of Haryana Domicile shall be given reservation, age relaxation & fee concession, as per Government of Haryana directives.
- iii. PwD candidate would have to upload a Disability certificate issued by Competent Authority in the format prescribed by Government of Haryana, during the submission of online application form. The original certificates shall be checked at the time of verification/ checking of documents.

7. Nigam/Corporation Candidates:

- i. Nigam/Corporation Candidates of HPUs in order to be eligible for direct appointment as Assistant Engineer are also required to qualify in the corresponding paper of GATE-2022.
- ii. The Nigam/Corporation eligible candidates of HPUs are required to apply online and shall forward copy of print out of their online application form to respective existing cadre controlling authority of his/her Utility through proper channel on or before **27-01-2023**.
- iii. Nigam/Corporation candidates of HPUs should upload a copy of the ID card issued by respective Haryana Power Utility, during submitting online application form.
- iv. The names of only such eligible Nigam/Corporation candidates of HPUs forwarded by respective HPUs shall be considered for selection. Mere forwarding of name does not make an employee eligible for selection.
- v. Nigam/Corporation candidates of HPUs are not exempted from Application fee.
- vi. In case of selection of Nigam/Corporation candidate, no benefit of past service rendered in Nigam/Corporation will be admissible. He/ She will be treated as fresh entrant for all intent and purposes.

8. Ex-Servicemen (ESM):

- i. Upper Age limit is relaxable for an ex-military person whether he joined military service before or after the declaration of emergency to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.
- ii. If suitable ESM of Haryana are not available only then dependent sons/daughters of ESM will be considered against the posts reserved for ESM.
- iii. The dependents of ESM candidates will be considered as General/ SC/ BC-A/ BC-B Category (their own category) candidates for all intents and purposes.
- iv. The dependent sons/daughters of ESM who fulfil all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates. This entitlement would be available to one dependent child only.
- v. Candidates claiming dependent sons/daughters of Ex-Servicemen must upload the latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana in view of the State Government instruction No. 12/15/2019-4GS-II dated 14.7.2021 in support of their claim during the submission of online application form. The original certificates shall be checked at the time of verification/ checking of documents. Mere dependent certificate will not be entertained.
- vi. None of the persons mentioned below shall fall within the definition of word "Dependent of Ex-Servicemen" :
 - (a) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, bank balance etc.
 - (b) A person may be working on adhoc basis on the post advertised or somewhere else.
 - (c) A person who is a member of Joint Hindu Family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the Joint Hindu Family and is obliged to pass on all his income to Karta and draws money for his subsistence from the pool of the Joint Hindu Family with the consent of the Karta.
 - (d) A person who is a member of the Joint Hindu Family is employed on adhoc basis but he is otherwise dependent on his father.
- vii. The dependents of ESM are required to pay the fees as applicable for Gen, SC & BC category candidates as the case may be.

9. Reservation for Freedom Fighters & their children/ grandchildren of Haryana:

- i. The reservation will be applicable only if quota reserved for Ex-Servicemen (except Schedule Castes) or Backward Classes remain unfilled to that extent due to non-availability of suitable Ex-Servicemen or their dependents or non-availability of suitable candidates from Backward classes as per the latest State Government instructions No. 20/49/2021-1GS-III

dated 27.10.2021 and further clarification issued vide instructions No. 22/49/2021-1GS-III dated 26.04.2022 on the subject.

- ii. Overall reservation either from the unfilled vacancies of Ex-Servicemen (except Schedule Castes) or from the Backward classes for Freedom fighters/ one of their children/ grandchildren will remain limited to 2% only.
- iii. This benefit will be available to a child or grandchild i.e. son or daughter of son and daughter (Paternal as well as Maternal) of the Freedom Fighters.

10. AGE LIMIT:

Eligibility of age limit is as on last date of submission/ receipt of application form i.e. **23-01-2023**. The age limit for the post of Assistant Engineer is **20 to 42 years**.

11. RELAXATION IN AGE LIMIT (FOR CANDIDATES OF HARYANA DOMICILE ONLY):

The relaxation in age limit is admissible to candidates of **Haryana Domicile only**. Upper age limit is relaxable as admissible under rules/registrations/instructions of HPUs/ Haryana Government. Relaxation in age in different categories, subject to the condition that the candidate is meeting other eligibility criteria for the post, is as given below:

Category	Maximum Age Relaxable by	Max. Age
Candidates of Haryana Domicile		
General, EWS	NA	42 Years
SC, BC-A, BC-B	05 Years	42+5= 47 Years
PwD- General	10 Years	42+10= 52 Years
PwD- SC, BC-A, BC-B & EWS	10+05 Years	42+10+5= 57 Years subject to maximum 52 Years .
Wives of military personnel who are disabled while in military service	05 Years	42+5= 47 Years
Widowed or legally divorced women	05 Years	42+5= 47 Years
Judicially separated women residing separately for more than two years from the date as prescribed for the purpose of age for candidates of other categories	05 Years	42+5= 47 Years
Unmarried women	05 Years	42+5= 47 Years
Ex-Serviceman including Short Service Commissioned Officers and Emergency Commissioned Officers.	42 years and relaxation in age to the extent of his military service added by three years provided:- (a) he has rendered continuous military service for a period of not less than six months before his release; and (b) he was released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.	
Persons who have already worked or presently working on adhoc/ contract/ work-charged/ daily wages basis in any Department/ Board/ Corporation of Haryana Government including Government-aided institutions under Haryana Government.	Relaxation in age equal to the number of completed years only on equivalent post on adhoc/ contract/ work-charged/ daily wages basis excluding the period of break, if any, including any other age relaxation admissible, if any, subject to attaining the maximum age of 52 years and also subject to the condition that if once a person has been appointed on regular basis in any Department/ Board/ Corporation etc. of Haryana Government with the benefit of relaxation in age he will not be entitled to avail the same again for any subsequent appointment.	
For serving employee of HPUs	The age relaxation to the employees of HPUs be given to the extent of number of years of regular service rendered by them in any of the Power Utility subject to maximum 5 years provided they apply through proper channel.	

- Note:-**
- 1 If benefit of age relaxation is admissible to a candidate for more than one of the categories mentioned above, then benefit shall be considered only for one of those categories which allows maximum age relaxation to the candidate.
 - 2 The upper age limit of an applicant of any category (except Ex-servicemen) shall not exceed 52 years who is entitled to avail the benefit of relaxation in age of one or more categories mentioned above.
 - 3 The age concession to SC/BC-A/BC-B/ESM is admissible only where the posts are reserved for these categories.

12. STUDENTS APPEARING IN FINAL YEAR/SEMESTER:

The candidates/ students appearing in final year/ semester having essential qualification as on **23-01-2023** will only be eligible to be appointed as Assistant Engineer/Electrical & Assistant Engineer /Mechanical under Electrical cadre and Assistant Engineer/ Civil cadre in Haryana Power Utilities i.e. HVPNL, HPGCL, UHBVN & DHBVN.

13. **SELECTION PROCESS:**

- i. The candidates who have acquired the essential qualification as mentioned at Sr.No.3 above and must have qualified the GATE-2022 (Graduate Aptitude Test in Engineering-2022) as the case may be, conducted by IIT, Kharagpur in corresponding paper i.e. Electrical Engineering (EE), Mechanical Engineering (ME) and Civil Engineering (CE) shall only be eligible to be considered for selection.
- ii. The selection of the candidates in each category would be done by the HPUs from the eligible candidates as given in para-(i) above, on the basis of result of the GATE-2022 (Graduate Aptitude Test in Engineering- 2022) & Socio-Economic Criteria and Experience, in the respective discipline as per requirement of HPUs.
- iii. The qualifying marks in respect of GATE-2022 (minimum cut-off) shall be as declared by GATE-2022 Organizing Institute i.e. IIT, Kharagpur in 2022 for respective GATE paper/ discipline/ category given as under:-

Category as per GATE-2022 Score Card	Categories covered for the purpose of determining qualifying marks (Minimum Cut-off marks)
General	General & ESM-Gen Category candidates of Haryana Domicile only and General/ Reserved Category candidates of States other than Haryana.
SC/ST/PwD	SC, ESM-SC & PwD Category candidates of Haryana Domicile only.
OBC (NCL)/ EWS	BC-A, BC-B, ESM-BC-A&B and EWS Category candidates of Haryana Domicile only.

- iv. The scheme of marks in respect of selection to Assistant Engineer (Group B) post shall comprise of total 100 marks, which is detailed below:-

1. **Weightage of GATE Exam: 80 marks** [The normalized GATE Marks (out of 100) would be converted/ scaled out of 80 Marks by multiplying with 0.8]
2. **Socio-economic criteria and Experience: 20 marks**

The marks for experience and some objective socio-economic criteria are to be allocated as follows:-

- (a) If neither the applicant nor any person from among the applicant's family viz. father, mother, spouse, brother, and Son is, was or has been a regular employee in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana or any other State Government or Government of India. **(10 marks)**
- (b) if the applicant is:-
 - a. a Widow ; or
 - b. the first or the second child and his father had died before attaining the age of 42 years ; or
 - c. the first or the second child and his father had died before the applicant had attained the age of 15 years. **(10 marks)**
- (c) If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of the State of Haryana which is neither a Scheduled Caste nor a Backward Class. **(10 marks)**
- (d) Experience: One mark for each year or part thereof exceeding six months of experience, out of a maximum of sixteen years, on the same or a higher post in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana. No marks shall be awarded for any period less than six months. **(Maximum of 16 marks)**

Note: No applicant shall be given more than 20 marks for Socio-economic criteria and Experience under any circumstances.

- v. The selection process consist of marks obtained (80% normalized marks out of 100) 80 marks in the corresponding paper of GATE-2022 and 20 marks of Socio-Economic Criteria and Experience. No interview will be carried out for the posts being advertised by HPUs. Appointments will be made on the basis of the GATE-2022 result and Socio-Economic criteria and experience. **GATE result of 2021 or prior will not be valid.**
- vi. The applicant is required to fill up the normalized marks (out of 100) obtained in GATE-2022, during online submission of application.
- vii. Besides this, Educational qualifications must be from a recognized Institution/ University/ Board.

- viii. In case total marks out of 100 (including weightage of 80 marks rationalize from Normalized marks of GATE-2022 and 20 marks of Socio-Economic Criteria and Experience) of two or more candidates are equal then candidate older in age would be considered higher in merit. Further, in case age is also equal then candidate having more marks in essential qualification would be considered higher in merit.
- ix. The shortlisted eligible candidates numbering 2 times of advertised posts for a particular category (subject to minimum 4 nos.) would be called for verification/checking of original documents/ certificates in order of Merit prepared on the basis of selection criteria mentioned above. The Nigam at its sole discretion may give extended chances to a candidate who due to some genuine constraints could not appear on scheduled date and time fixed for verification of original documents and certificates.
- x. Waiting list equivalent to 10% (subject to minimum 2) of the posts advertised for a particular category will be prepared. The persons from the waiting list will be offered appointment against all vacancies falling vacant for any reason including due to resignation/ death of newly selected/ appointed incumbents during the period of validity of the waiting list. The waiting list would be valid for one year from the date of declaration of result in terms of Instruction issued vide memo No. 42/43/84-5GSI dated 20.01.1988 and amended from time to time.
- xi. Offer of Appointment will be issued by respective HPUs to the selected candidates in the order of category wise Merit prepared on the basis of GATE-2022 result & Socio-Economic Criteria and Experience and as per the preference indicated by the candidate in the application form and based on the requirement of HPUs.
- xii. The selected candidates for the post of Assistant Engineer will produce Medical Fitness certificate required for first entry into service from the Civil Surgeon of any district in Haryana State before joining the services.

14. **AMOUNT OF FEE (NON TRANSFERRABLE/ NON REFUNDABLE/ NON ADJUSTABLE):**
The candidate is required to deposit the fee separately for each post applied for as per the details given below:-

Sr. No.	Categories of Candidates	Fees
1	(i) For Male Candidates of General Category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male Candidates of all reserved categories of other States.	Rs.500/-
2	For Female candidates of all (General and Reserved) categories of all States.	Rs.125/-
3	For Male candidates of SC/ BC-A/ BC-B/ ESM/ EWS categories of Haryana only.	Rs.125/-
4	For all Persons with Disabilities (Candidates of Haryana only).	NIL

- i. The application fees is to be paid online through electronically mode i.e. **Debit card/Credit card/ Net banking**.
- ii. Fees once paid is neither transferable nor refundable / adjustable.
- iii. No concession of fee is admissible to candidates belonging to States other than Haryana.
- iv. PwD candidates of Haryana Domicile only are exempted from payment of fees.
- v. Dependents of Ex-servicemen (DESM) & Dependents of Freedom Fighter (DFF) are required to pay the fees as for General and SC, BC-A & BC-B candidates of Haryana Domicile as the case may be.

15. **GENERAL INFORMATION:**

- Only eligible candidates are required to apply.
- Before applying online, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement, as on the cut off date i.e. **23-01-2023**. The candidates are advised to fill their online application form carefully. The details related to GATE-2022 result (i.e. GATE Enrolment ID, GATE Registration Number, GATE Marks (Out of 100), GATE score & All India Rank) must be filled up with utmost care and any mistake/ ambiguity found in GATE details would attract rejection of application straightway without any prior notice.
- Essential Qualification should be from a University / Institution duly recognized by Central Government or State Government. The Candidates who have obtained Degrees / Diplomas / Certificates for the various courses from any institution declared fake by the University Grants Commission shall not be eligible for being considered for recruitment to the post advertised.
- The merely holding of prescribed essential qualification does not entitle a candidate for selection.

- 5) Candidates must specify their preference for joining organizations under HPUs during the submission of online application form.
- 6) All computations of upper age limit shall be as on the cut off date for the said purpose.
- 7) Date of issuance of final marks sheet shall be taken as the date of acquisition of qualification.
- 8) **Correspondence / Part-time Degree** shall not be considered.
- 9) Candidates are required to fill their online application form complete in all respects and upload necessary documents in support of their claim, by last date of online submission of application form i.e. **23-01-2023 (midnight)**. Any Application Form received after the closing date shall not be entertained.
- 10) The original documents/certificates would be checked by HPUs at the time of verification/ checking of documents for the preparation of Selection/ Merit list.
- 11) The certificates pertaining to Domicile/ SC/ BC/ EWS/ ESM/ DESM & DFF must be as per the prescribed format of the State Government. The certificates/ documents claiming weightage/marks under Socio-Economic Criteria and Experience alongwith Haryana domicile Certificate issued by competent authority must also be as under:-
 - i. Certificate for an applicant whose father has died issued by Tehsildar/ Naib Tehsildar: Refer Annexure **A -I**.
 - ii. Widow Certificate issued by Tehsildar/ Naib Tehsildar: Refer Annexure **B -I**.
 - iii. Vimuktjati and Tapriwasjati Certificate issued by Tehsildar: Refer Saralharyana.gov.in or Antyodaya Saral Centers at Distt. Level or Tehsildar office.
 - iv. Experience Certificate issued by concerned Appointing Authority: Refer Annexure **D-I**.
 - v. Affidavit attested by Executive Magistrate in prescribed format: Refer Annexure **E-I**.

The above mentioned documents as applicable are required to be uploaded during submission of online application form and brought at the time of verification/ checking of documents.
- 12) The selected candidates are required to submit original documents for verification alongwith Character & Antecedents verification forms (which will be supplied with the offer of appointment) to the respective Utility in which he/ she have been selected.
- 13) No TA payment shall be paid to candidates for appearing for the verification/ checking of documents.
- 14) Candidates must have a valid e-mail ID & Mobile Number which shall be entered in the online application form. The e-mail ID & Mobile Number entered in online application form must remain valid throughout the whole selection process. However, in case of change in e-mail ID & Mobile Number candidate must inform to HPUs failing which HPUs will not be responsible for bouncing back of any email/ message sent to the candidates, if any.
- 15) The necessary information relating to recruitment, if any, will be made available to all candidates only on the websites of HVPNL/ HPUs.
- 16) Percentage of marks in Essential Qualifications as awarded by the University / Institute shall only be considered. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the online application form as per norms adopted by University/ Institute. Proof of norms adopted by the University/ Institute to convert CGPA/OGPA/DGPA into percentage is to be submitted at the time of verification/ checking of documents, if called for.
- 17) In case the University / Institution does not have any scheme for converting CGPA into equivalent marks or in the absence of any proof of norms/formula, the equivalent percentage would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.
- 18) Candidates working in Govt. Departments / PSUs / Autonomous bodies other than HPUs are required to produce "No Objection Certificate" at the time of verification/ checking of documents. No past service benefit to the candidates working in Govt. Departments / PSUs/ Autonomous bodies will be admissible.
- 19) Competent Courts at Panchkula shall have exclusive jurisdiction with respect to any cause/ dispute.
- 20) Eligibility of the candidates can be checked at any stage during/after the selection process. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if HPUs comes across any evidence / knowledge that the qualification, experience and any other particulars indicated in application / other forms / formats are not recognized / false / misleading and / or amounts to suppression of information / particulars which should have been brought to the notice of HPUs.
- 21) Canvassing in any form during any stage of recruitment shall lead to cancellation of candidature.
- 22) Mere submission of online application to HPUs does not guarantee the adequacy of candidature for being considered for further selection process.

- 23) Applications should be submitted through **online mode** only. Applications not in conformity with the requirements mentioned above/ incomplete/ unsigned/ without Photograph/ without fees / received through e-mail/ Fax will be rejected and no correspondence shall be entertained in this regard.
- 24) Candidate can submit only one application for a particular category of post. In case of multiple applications from a candidate, the latest application shall be considered as final and previous applications shall be rejected without any prior notice.
- 25) Complaints attributable to any aspect beyond the direct control of HPUs will not be entertained.
- 26) No request for change of place for verification/ checking of documents will be entertained. However, HPUs reserves the right to cancel or add any place for verification/ checking of documents depending on the requirement.
- 27) Exact date and venue for verification/ checking of documents shall be intimated through Websites of HVPNL/HPUs. Candidates are advised to check the website of HPUs regularly.
- 28) HPUs reserves the right to cancel / restrict / enlarge/ modify / alter the recruitment / selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
- 29) The candidature of the candidate at all stages of the selection process shall be provisional in nature.
- 30) All documents regarding essential qualification/ age/ caste etc. must have been issued before the cut off date i.e. **23-01-2023**.
- 31) No telephone call handling system shall be maintained for this recruitment by HPUs.
- 32) For any queries regarding this recruitment please send e-mail to ushr2@hvpn.org.in clearly mentioning "**Recruitment through GATE-2022- HPUs:**" in the subject line.
- 33) For any RTI query, the same may be addressed to SPIO-cum-AE/RTI, HVPNL, Panchkula – spiohq@hvpn.org.in.
- 34) All information regarding this recruitment process would be made available in the career section of HVPNL/ HPUs website i.e. www.hvpn.org.in, www.hpgcl.org.in, www.uhbn.org.in & www.dhbn.org.in. Candidates are advised to check the above websites regularly for further updates.
- 35) **The contents of this Advertisement are full and final.**

16. HOW TO APPLY:

- i. Please read the instructions and procedures carefully before filling the online Application form. No request regarding any change against any entry in the online application form will be entertained.
- ii. For submission of online applications, candidates have to visit on the website of HPUs i.e. www.hvpn.org.in, www.hpgcl.org.in, www.uhbn.org.in & www.dhbn.org.in.
- iii. The application fees is to be paid online through electronically mode i.e. **Debit card/Credit card/ Netbanking**.
- iv. Online application complete in all respects should be submitted within stipulated period starting from **23-12-2022 to 23-01-2023**. The application form received through Courier or any other means will not be entertained in any case and will be rejected.
- v. HARD Copy of online Application form is not required to be submitted.
- vi. It is made clear that any delay in submission of online application form by the due date shall be sole responsibility of the candidate.
- vii. The candidate should retain printout of online application form for future reference and same will have to be brought by the candidates at the time of verification/ checking of the documents.
- viii. Online application that are incomplete and without prescribed fee will be rejected straightaway and no correspondence in this regard will be entertained.
- ix. Candidates are advised to apply online well in time without waiting for last date of submission of application.

17. DOCUMENTS TO BE UPLOADED DURING THE SUBMISSION OF ONLINE APPLICATION FORM:

The scan copy of following documents/ certificates in format prescribed in "**Instructions for filling up of Online Application**" have to be uploaded during the submission of online application form. The online application form submitted without uploading of prescribed enclosures will be liable for rejection.

- (a) Proof of Date of Birth – Matriculation Certificate / Birth Certificate.
- (b) Proof of Essential Qualification – Degree/ marks sheet of Final year/ semester.
- (c) Proof of norms adopted by the University / Institute to convert CGPA/OGPA/DGPA into percentage.
- (d) GATE-2022 Score Card issued by Organizing IIT, Kharagpur.

- (e) SC/ BC / PwD Category Certificate, if applicable. The BC certificate must be as per State Government instruction dated 17.11.2021 & 22.03.2022. The BC-A & BC-B certificate should be of the year 2022-2023. Some candidates submit OBC certificate. They are advised to submit BC-A / BC-B certificate as per instructions detailed above. The EWS certificate should be valid for FY 2022-2023.
- (f) Domicile Certificate of Haryana, if claiming relaxation benefits under SC/ BC/ PwD/ ESM/ & EWS category.
- (g) Disability Certificate in case of Person with Disabilities (PwD) candidate.
- (h) Discharge Certificate in case of Ex-serviceman (ESM) candidate.
- (i) Latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana in case of Dependent of ESM candidate.
- (j) EWS Income and Asset Certificate in case of Economically Weaker Sections (EWS) candidate.
- (k) Scanned copy of certificate/ documents claiming weightage/marks under Socio-Economic Criteria and Experience issued by competent authority.

18. DOCUMENTS REQUIRED AT THE TIME OF VERIFICATION/ CHECKING OF DOCUMENTS:

In case the eligible candidate(s) on the basis of GATE-2022 result & Socio-Economic Criteria and Experience are called for verification/ checking of documents, they shall be required to bring the following documents in original with two self-attested copy:-

- (a) Printout of application form.
- (b) Proof of Date of Birth – Matriculation Certificate / Birth Certificate.
- (c) Proof of Essential Qualification along with Degree & marks sheet of all years/ semesters.
- (d) Proof of norms adopted by the University / Institute to convert CGPA/OGPA/DGPA into percentage.
- (e) GATE-2022 Score Card issued by Organizing IIT, Kharagpur.
- (f) SC/ BC/ PwD Category Certificate, if applicable.
- (g) Domicile Certificate of Haryana, if claiming relaxation benefits under SC/ BC/ PwD/ ESM & EWS category.
- (h) Disability Certificate in case of PwD candidate.
- (i) Discharge Certificate in case of ESM candidate.
- (j) Latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana in case of Dependent of ESM candidate.
- (k) EWS Income and Asset Certificate in case of Economically Weaker Sections (EWS) candidate.
- (l) Certificate/ documents claiming weightage/ marks under Socio-Economic Criteria and Experience issued by competent authority.
- (m) Two No. Passport size Colored Photographs.
- (n) Any valid photo ID proof i.e. Voter ID Card, PAN Card, Driving License, Passport, Aadhar Card and Photo ID issued by any Government Organization or recognized Educational Institution.

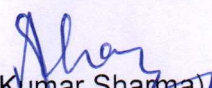
19. IMPORTANT DATES:

Opening date for submission of online application form on the website of HPUs i.e. www.hvbn.org.in , www.hpgcl.org.in , www.uhbvn.org.in & www.dhbvn.org.in	23-12-2022 (10:00 A.M)
Closing date for submission of online Application Form	23-01-2023 (Upto midnight)
Cut-off date for the purpose of Upper Age Limit / Reservation/ Essential Qualification etc.	23-01-2023

Note:

- (i) Detailed advertisement & Instructions for filling up of Online Application are available at website of HPUs (www.hvbn.org.in, www.hpgcl.org.in, www.uhbvn.org.in & www.dhbvn.org.in), may be referred at the time of making online application.
- (ii) **Candidates in their own interest are advised, not to wait till the last date & time and submit their online application well within the time. HVPNL/ HPUs shall not be responsible, if the candidates are not able to submit their online application due to congestion of internet or any other reason whatsoever.**

Place: Panchkula
Date: 20-12-2022


(Ashok Kumar Sharma)
Under Secretary/HR-II,
HVPNL, Panchkula.

GOVERNMENT OF HARYANA
Certificate for an applicant whose father has died

No. _____ Date _____

Certified that the person with the details mentioned below is an applicant whose father has died-:

1	Name of applicant (IN BLOCK LETTERS)	
2	Date of Birth (enclose proof)	
3	Age of applicant at the time of father death	
4	Applicant is first or second child	
5	Present Address, Village	
6	Post Office with PIN Code	
7	Police Station	
8	District	
9	Caste	
10	Father's Name	
11	Date of birth of father	
12	Age of father at the time of his death	
13	Date of father's Death (enclose death certificate)	
14	Mother's Name	
15	Occupation	
16	Aadhaar No. / PAN Card No./ Voter Id No. (if any)	

Sharma

This certificate is issued based on the details given in the application, local enquiry, facts and records produced by the applicant.

Signature with seal of the Naib Tehsildar / Tehsildar

**GOVERNMENT OF HARYANA
WIDOW Certificate**

No. _____

Date _____

Certify that the person with the details mentioned below is a widow.

1	Name (IN BLOCK LETTERS)	
2	Address	
3	Village	
4	Tehsil	
5	District	
6	Post Office with PIN Code	
7	Name of Father/ Mother	
8	Name of Husband	
9	Date of Death of Husband	
10	Aadhaar No. / PAN Card No. / Voter ID No. (if any)	

This certificate is issued based on the details given in the application, Verification Report, local enquiry, facts and records produced.

Sharma

Signature with seal of the Naib Tehsildar / Tehsildar

Experience Certificate

No.....

Date.....

I. This is to certify that Shri / Smt./ Ms. / Kumari.....
Son/Daughter/Wife of Shri..... Resident
of.....
Village/Town..... Tehsil.....
District..... of the Haryana State/ Union Territory has been
serving as (Complete nomenclature of
the post) in the office of.....
(Department / Board / Corporation/ Company / Statutory Body / Commission / Authority of
Government of Haryana).

1. The period of engagement is/ was from To
..... and the Complete years and months are
..... (years & months).
2. The EPF account no. (if any) is/ was.....

Sharma

Place:
Date:

Signature with seal of issuing Authority (Head of office)
Full Name
Designation
Address
Telephone No. with code

UNDERTAKING

I.....,Son/ Daughter of
aged....., years, R/o.....
District....., do hereby submit the following information for
claiming marks under the Socio-economic criteria namely:-

- (1) That I am to apply for the post ofin HPUs against
Advt. No....., Dated.....
- (2) That my Aadhaar No. / PAN Card No. / Voter ID No. (if any) is
.....
- (3) That neither the applicant nor any person among the applicant's family viz. father,
mother, spouse, brothers and sons is, was or has been a regular employee in any
Department / Board / Corporation / Company/ Statutory Body/ Commission / Authority
of Government of Haryana or any other State Government or Government of India.
- (4) That as no person as mentioned above had been in employment, I may be allotted
marks under the socio-economic criteria.
- (5) That I fully understand that the marks are given on the basis of information supplied by
me and if at any stage it is found that the information has been provided wrongly then
not only my service can be terminated on the ground of supply of wrong information
even if without these marks also my name would have figured within the select list/
recommendation list. I also understand that criminal action can be taken against me for
providing wrong / false information.
- (6) That the deponent shall not take advantage of the certificate(s) issued by the Competent
Authority if in meantime any other eligible person in my family obtains the benefits
thereof in the recruitment.

Place:-

Date:-

DEPONENT



VERIFICATION:-

Verified that the contents of all the above paras are true to my knowledge and belief
and nothing has been concealed therein.

Place:-

Date:-

DEPONENT

Note:- This Undertaking/ Affidavit shall be duly attested by Executive Magistrate failing which
the same shall not be considered.